

EXECUTIVE SECRETARIAT

Routing Slip

TO:

| | | ACTION | INFO | DATE | INITIAL |
|----|-----------|--------|------|------|---------|
| 1 | DCI | | X | | |
| 2 | DDCI | | X | | |
| 3 | EXDIR | | X | | |
| 4 | D/ICS | | | | |
| 5 | DDI | | X | | |
| 6 | DDA | | | | |
| 7 | DDO | | X | | |
| 8 | DDS&T | | | | |
| 9 | Chm/NIC | | X | | |
| 10 | GC | | | | |
| 11 | IG | | | | |
| 12 | Compt | | | | |
| 13 | D/EEO | | | | |
| 14 | D/Pers | | | | |
| 15 | D/OEA | | | | |
| 16 | C/PAD/OEA | | | | |
| 17 | SA/IA | | X | | |
| 18 | AC/DCI | | | | |
| 19 | C/IPD/OIS | | | | |
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SUSPENSE _____ Date _____

Remarks:

[Signature]
Executive Secretary
16 Feb 82

Date

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SYSTEM II

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THE WHITE HOUSE

WASHINGTON

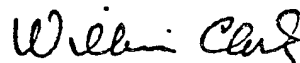
February 12, 1982

MEMORANDUM FOR THE VICE PRESIDENT
THE SECRETARY OF STATE
THE SECRETARY OF THE TREASURY
THE SECRETARY OF DEFENSE
THE SECRETARY OF COMMERCE
THE SECRETARY OF AGRICULTURE
THE SECRETARY OF ENERGY
THE COUNSELLOR TO THE PRESIDENT
THE DIRECTOR OF CENTRAL INTELLIGENCE
THE UNITED STATES TRADE REPRESENTATIVE
CHIEF OF STAFF TO THE PRESIDENT
DEPUTY CHIEF OF STAFF TO THE PRESIDENT
CHAIRMAN, COUNCIL OF ECONOMIC ADVISERS

SUBJECT: Preparations for the Economic and NATO
Summits, June 1982 (NSDD-25)

The President has reviewed and formally approved the Directive establishing agency responsibility for preparations for the Economic Summit in Versailles, France, on June 4-5-6 and the NATO Summit on June 9-10.

FOR THE PRESIDENT:



William P. Clark

Attachments

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THE WHITE HOUSE
WASHINGTON

NATIONAL SECURITY DECISION
DIRECTIVE NUMBER 25

February 12, 1982

PREPARATIONS FOR THE ECONOMIC AND NATO SUMMITS

JUNE 1982

As announced on January 29, I will be attending the annual Economic Summit in Versailles, France, on June 4-5-6, 1982, and a special NATO heads of state/government meeting on June 9-10, 1982. This Directive clarifies the responsibilities of various agencies in preparing for the two Summit meetings.

I. Economic Summit

A. Preparations With Other Governments - "Sherpa" Team

The Secretary of State will designate from the Department of State the President's Personal Representative to head the U.S. delegation to preparatory meetings for the Economic Summit. A representative of the NSC staff and of the Department of Treasury will also participate as official members of this delegation.

B. Preparations Within the U.S. Government

The President's Personal Representative will convene a Senior Interdepartmental Group with representatives from the Vice President's Office, the Departments of Treasury, Defense, Agriculture, Commerce and Energy, Director of Central Intelligence, USTR, NSC, and CEA to coordinate preparations for the Economic Summit. The NSC representative will serve as Executive Secretary of the SIG and will coordinate with a representative of the Office of Cabinet Affairs. The SIG will have responsibility for preparing all economic and political issues and briefing materials for the economic Summit, including coordination of U.S. participation in Summit preparatory meetings and other international meetings where Summit issues are discussed.

The SIG will coordinate on a regular basis through the National Security Council apparatus with a Senior White House Group chaired by the Assistant to the President for National Security Affairs and the Deputy Chief of Staff. The Senior White House Group will provide guidance on all matters relating to the Economic Summit and will provide recommendations to me for decisions.

Discussions relating to the Economic Summit will be taken in the National Security Council expanded to include the agencies participating in the SIG. Discussions of Summit-related issues may also take place in the relevant Cabinet Councils, as determined by the Senior White House Group.

II. NATO Summit

A. Preparations With Other Governments


The Secretary of State has primary responsibility for representing the United States in policy preparations with other countries for the NATO Summit.

B. Preparations Within the U.S. Government

The Department of State will convene and chair a Senior Interdepartmental Group with representatives from the Vice President's Office, the Department of Defense, the Central Intelligence Agency, the National Security Council, and the Joint Chiefs of Staff to coordinate preparations for the NATO Summit. The NSC representative will serve as the Executive Secretary of the SIG. The SIG will have responsibility for preparing all issues and briefing materials for the NATO Summit.

The SIG will coordinate on a regular basis through the National Security Council apparatus with a Senior White House Group chaired by the Assistant to the President for National Security Affairs and the Deputy Chief of Staff. The Senior White House Group will provide guidance on all matters relating to the NATO Summit.

Decisions relating to the NATO Summit will be taken in the National Security Council.



ECONOMIC SUMMIT PLANNING